



CPD Points for Award in BORAQS and other Accredited Programmes

The Architects and Quantity Surveyors Continuing Professional Development (CPD) By-Laws 2020 were gazetted on November 6th, 2020 under Legal Notice No. 202. The list below is a set of approved activities in the by-laws in which a registered Architect or Quantity Surveyor may participate within a CPD-Year in order to qualify for CPD Points.

1.0 Approved Activities

According to clause 5 (1) of the Architects and Quantity Surveyors CPD (Continuing Professional Development) By-Laws 2020, Approved Activities are;

- a) A Seminar;
- b) A Workshop;
- c) A Lecture;
- d) A Conference;
- e) A Colloquium;
- f) A Symposium;
- g) A Study Tour;
- h) Construction Site Visits;
- i) Industrial Visits;
- j) Professional Journal or Publication;
- k) Practice biased Research Publication; and
- l) A Multi-media based or Website-based programme

2.0 Approved Activity

By-law 5(2) of the CPD Regulations, stipulates that an activity may only be an approved activity by the Board if it contains significant intellectual or practical content related to the practice of architecture and quantity surveying.

3.0 Categories of Activities

The approved activities have been organized under two categories where the first encompasses the BORAQS organized activities (Schedule 1) and the second groups all the accredited activities conducted by both BORAQS and other institutions, body or organizations (Schedule 2).

The table below presents the credit points to be awarded in BORAQS and other Accredited Programmes

4.0 CPD Points Requirement

A registered person will be required to acquire a maximum of thirty (30) CPD points in any CPD-Year through attending and participating in the continuing education programmes and present the evidence when applying for renewal of an annual practicing certificate as provided in Clause 11(1) of the CPD By-laws

5.0 Schedule 1

Category	Activities	MINIMUM CPD Credit Points		CPD Credit Points
1.	BORAQS	20	Seminars	
			2- Day	20
			1-Day	10
			Half Day	5

6.0 Schedule 2

Category	Activities	MAXIMUM CPD Credit Points		CPD Credit Points
2.	BORAQS (optional)	10	Written & Oral Examinations	10
			Logbook Reviews	
			Trainer for BORAQS Examinations	4
			Supervisor of BORAQS Candidates (Minimum of 12 Months)	10
3. Accredited (Optional)	PROFESSIONAL ASSOCIATIONS	10	Seminars	
			2- Day	10
			1-Day	5
			Half Day	2.5
	ACADEMIC	10	Lectures	2.5
			Design Studio	5
			Supervision	2.5
			Post Graduate Studies	2.5
			External Examiner	2.5
	FIELD STUDIES	10	International Study Tours	10
			Local Study Tour Industrial Visit Construction Site Visits by the Board	2.5 per Visit
	RESEARCH & PUBLICATIONS	10	Book	10
			Refereed Journal	5
			Conference / Research Paper	2.5
			Magazine / Professional Journal	2.5
	CONFERENCES, SYMPOSIUM & COLLOQUIUM	10	2-Day Seminar	10
			1-Day Seminar / Workshop	5
			Half Day	2.5

7.0 Regulations

7.1 Mandatory

- a. All CPD points must come from, be accredited by, or approved by the BORAQS for it to count
- b. An activity may only be an approved activity by the Board if it contains significant intellectual or practical content related to the practice of architecture and quantity surveying.
- c. At the time of renewing practicing license, it will be required that one makes a declaration that they have met the minimum required CPD points in the preceding year through submission of a CPD record sheet.
- d. A minimum of 20 CPD Points must be obtained from a BORAQS seminar and or event.
- e. A minimum of 5 CPD Points must be obtained from either Architectural Association of Kenya (AAK) or Institute of Quantity Surveyors of Kenya (IQSK).
- f. 10 CPD Points will be considered from other approved seminars and/or activities conducted by Professional Associations or other accredited providers.

7.2 Exemptions

- a. The requirements to acquire 30 CPD points in a year and other CPD By--Laws shall not apply to any registered person above 65 years of age.

7.3 CPD Providers

- a. An approved activity shall only be conducted or offered by a sponsoring agency as may be accredited by the Board from time to time

7.4 Excess CPD Points

- a. In the event that a registered person accrues more than 30 CPD points, the excess number of units shall not be carried over to the next CPD Year by that person.

7.5 Non-compliance

- a. The Board may decline to issue an architect or quantity surveyor with a practicing certificate
- b. An architect or quantity surveyor who fails to comply with these By--Laws commits an act of professional misconduct.

7.6 CPD Year

- a. CPD Year” means the calendar year beginning on the 1st July and ending on the 30th June;;