



**BOARD OF REGISTRATION OF ARCHITECTS AND QUANTITY SURVEYORS
(BORAQS) KENYA**

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APPLICATION FORM FOR PROFESSIONAL EXAMINATIONS (FORM B1)

- * In all cases attach copies of supporting Documents
- * This form must be printed in CAPITAL LETTERS
- * Attach certified academic certificates and transcripts, Certified by the issuing institution.
- * All documents should be in English language.
- * All Non-East Africa citizens must attach a valid work permit
- * Applicants shall present themselves before the Board at a scheduled date before application is processed.

PART ONE: TO BE COMPLETED BY APPLICANT

1.0 EXAMINATION FOR: Architects/Quantity Surveyors
(Delete whichever is not applicable)

2.0 PERSONAL DETAILS

- i) Surname.....Others.....
Address..... Code..... Town.....
Telephone.....Email:.....
- ii) Nationality.....
- iii) Date of Birth..... Gender..... I/D or Passport No:.....
- iv) Name and address of University or college attended and Period.....
.....
- v) Date of graduation and qualification.....
- vi) Any other relevant professional or academic qualification obtained and dates passed:
.....
.....
- vii) Graduate member of a Professional Organization? **YES/NO**:.....
If yes, give details:
.....

3.0 DETAILS ABOUT PROPOSED EXAMINATIONS

- i) Year of examination.....
- ii) Dates of all previous sittings (if any)
- iii) In case of referred candidates, state papers to be re-taken.....
- iv) **Copy of the previous results MUST be attached.**

4.0 DETAILS OF EMPLOYERS

Enter names and addresses of employers and period of employment for the two years preceding the examination. Applicant must attach proof of information included here below:

Employer(s)	Address	Period Employed
.....
.....
.....
.....
.....

5.0 PAYMENTS

- i) I enclose Banker’s Cheque for KShs.30, 000.00 being my examination fee and Kshs.3, 000.00 processing fee.
- ii) The above fee does NOT cover costs of CPD’s or site training for candidates.
- iii) I understand that in the event that I withdraw my candidature after the date of receiving applications **NO Refunds** shall be made.

6.0 LOGBOOK

I confirm that my logbook has been duly completed and signed by a registered Architect/Quantity Surveyor and confirm that details indicated therein are correct.

7.0 TWO REFEREES

Below the names and addresses of the following registered persons are my referees.

- i) Name..... Reg. No.....
Signature:..... Address.....
Date:

- ii) Name..... Reg. No.....
Signature..... Address.....
Date:

8.0 DECLARATION

I, the undersigned hereby apply to sit for the above examination and I declare that:

- i) I have read and understood the contents of this application form
- ii) That the statements given above are true and accurate to the best of my knowledge
- iii) That I have read and understood regulations and syllabus governing the conduct of examinations published by the Board of Registration of Architects and Quantity Surveyors
- iv) I now wish to apply for admission to the examination named above at the first opportunity

Candidate's Signature..... Date:

PART TWO: TO BE COMPLETED BY EMPLOYER

9.0 PRESENT EMPLOYER'S DECLARATION

I certify that the candidate (Name).....
 has been engaged and working for me for the period from.....
 To..... and the work

Undertaken by the applicant during this period and which has been under my supervision has been:

(List projects and nature of work undertaken by the applicant)

- i).....
- ii).....
- iii).....
- iv).....
- v).....
- vi).....
- vii).....
- viii).....
- ix).....
- x).....

Name Reg. No.....

Address..... Code..... Town.....

Capacity.....

Signed: Date

PART THREE: FOR OFFICIAL USE ONLY

- 10. Registrar’s confirmation of approval: **YES/NO:**
- 11. Board of Education confirmation of approval: **YES/NO:**
Signed Board of Education
- 12. Index Number allocated.....

REGISTRAR’S ANALYSIS OF APPLICATION

- 1. Name of Applicant.....
- 2. Date received.....
- 3. **REFEREES:** Registered Person No. 1 Yes.....No.....Registration Number.....
No. 2 Yes.....No.....Registration Number.....
- 4. Date of payment made and mode.....
- 5. **List of Documents appended:**
 - i).....
 - ii).....
 - iii).....
 - iv).....
 - v).....
 - vi).....
 - vii).....
 - viii).....
 - ix).....
 - x).....
- 6. Registrar’s Comments.....
.....
.....
Signed..... Date